Information Form for Properties being Sold at Auction

Auction Listings submitted to the SCWMLS must include this form as an Associated Document in Paragon.

When submitting an Auction Listing to the SCWMLS, you must include an explanation of what is being represented as the list price (price on listing contract, assessed value, starting bid amount, etc.) within the first line of the public remarks. You must also choose AUCTION under the Terms/Misc Feature. Choosing AUCTION will trigger the descriptor AUC after the price. To better help agents understand what is expected of them when representing a potential buyer, you must also include this form as an Associated Document. You can find instructions for attaching Associated Documents here. If you are unable to attach this document, you must submit it to the SCWMLS office on the same day the listing is entered into Paragon. SCWMLS staff will then attach it for you. There is no charge for this service.

MLS Number: _____ **Auction is:** ☐ Live Only ☐ Online Only ☐ Live/Online

Property Address:_____

Listing Company:_____

Auctioneer Name & License Number (mandatory):_____

Auction Company Name & License Number:_____

Place Online Bids at (website):_____

Date of Auction (optional):_____ **OR Online Auction Start Date:**_____ **End Date:**_____

Type of Auction: ☐ Absolute (Highest Bidder) ☐ Minimum Bid (Disclosed Reserve) ☐ Subject to Seller Confirmation (Non-Disclosed Reserve)

Items to note for an agent representing a potential buyer for this auction property:

My Seller will entertain offers before the auction.	☐ YES	☐ NO	From _____ to_____
You must attend a preview showing with your buyer.	☐ YES	☐ NO	
You must attend the auction with your buyer.	☐ YES	☐ NO	
You must register as an agent for your buyer before the auction begins.	☐ YES	☐ NO	
You must register as an agent for your buyer **online** before entering a bid.	☐ YES	☐ NO	
An offer with contingencies will <u>not</u> be considered.	☐ YES	☐ NO	
The offer will be written by the listing company.	☐ YES	☐ NO	
Information Packet included as an Associated Document.	☐ YES	☐ NO	

Other important information: _____

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