Billing Policy & Dues Schedule

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RASCW New Member Billing

- REALTOR® & Affiliate dues for new agents will be **pro-rated monthly** and **collected at time of application approval.**
    - **Click HERE for the dues schedule for new members.**
    - Click HERE for the RASCW Bylaws.
    - Please note that dues are non-refundable.

RASCW Annual Billing

- REALTOR® & Affiliate dues are invoiced **annually**, and **sent via email** directly to each agent/affiliate member
    - **Click HERE for the dues schedule**
    - Please note that dues are non-refundable.

- Invoices are sent in **October**, with a due date of **December 1st**.
    - **If opted into autopay, autopayments will be run on December 1st**
    - Go to your HomeBase account HERE to verify if you have opted into autopay.

- **A $100.00 late fee** will be assessed on **December 2nd** for any unpaid invoices.

- **RASCW & MLS services will be suspended on December 30th** for agents/affiliates who have unpaid dues.
    - **Reinstatements will be assessed a $50 reinstatement fee. In addition to the $100 late fee**

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MLS New Member Billing

- MLS dues for new agents/appraisers will be **pro-rated monthly** and **collected at time of application approval.** Supra eKey dues for new agents/appraisers will be **pro-rated quarterly** and **collected at time of application approval.**
    - **Click HERE for the dues schedule for new members.**
    - Please note that dues are non-refundable.

MLS Annual Billing

- MLS dues and Supra eKey dues are invoiced **annually**, and **sent via email** directly to each agent/appraiser.
    - *Rock-Green and Central MLS users are not billed annually, unless they were opted in to SCWMLS services*
    - Please note that dues are non-refundable.

- Invoices are sent **mid-May**, with a **due date of June 15**, for the service period of **July 1 – June 30.**
    - If opted into autopay, autopayments will be run on **June 10th**

- **A $50.00 Late Fee** will be assessed on **June 16th** for MLS unpaid invoices.
- **A $50.00 Late Fee** will be assessed on **June 16th** for Supra eKey unpaid invoices.

- **MLS services will be suspended for agents/appraisers who have not paid by the last business day in June.**
    - **The late fee will remain on the invoice if reinstated.**

The Participant Member* agrees to report to the MLS **all agents licensed with them**, and **all licensed/certified appraisers affiliated with them**, as well as any termination of affiliation within 30 days of addition or termination.

The Participant is responsible for all MLS dues and fees for themselves, their firm, agents licensed with them, and licensed/certified appraisers affiliated with them.

Participants will receive a list of their unpaid agents/appraisers by June 15.

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**Participant Member refers to the Broker or licensed/certified Appraiser who is the member of the MLS.*

IDX/BBO/VOW Quarterly Billing

For those who have an IDX feed, BBO, or VOW set up:

- IDX/BBO/VOW dues are invoiced **quarterly**, and **sent via email** directly to each agent/broker where applicable
    - **Invoices will be sent via email on 1/1, 4/1, 7/1, and 10/1.**
    - Please note that dues are non-refundable.

Overdue Invoice Policy:

- **A $50.00 late fee will be assessed for any invoices that are 30+ days past due**
- Any invoices that are **overdue by 60+ days** will result in the **suspension** of your IDX feed and your MLS services.
- Any invoices that are **overdue by 90+ days** will have their memberships to RASCW/SCWMLS **dropped entirely.**

Company website or data use:

- South Central WI MLS IDX ----------$100 set up and $20/quarter
- South Central WI MLS VOW ----------$100 set up and $50/quarter
- South Central WI MLS Broker Back Office ----- $100 set up and $50*/quarter
- WIREX IDX or VOW ---------- $199 set up and $50/quarter
- WIREX Broker Back Office ---------- $199 set up and $250/quarter

Agent website or data use:

- South Central WI MLS IDX or VOW ---------- $100 set up and $50/quarter

MLS Monthly Billing

This is not for MLS users, MLS access is billed annually.
Invoices for Vendors will be sent via email on the first week of each month.

- **IDX Vendors** that are utilizing a **Web API data feed** for the MLS are subject to a **$60 monthly fee** that will be billed via invoice sent to the email we have on file.
    - If the email on file needs to be updated, please contact member@wisre.com
    - Please note that dues are non-refundable.

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- The Rock-Green Association will be billed directly for each Rock-Green MLS Agent and Broker utilizing Paragon. Invoices are sent via email.

- The Central Wisconsin Association will be billed directly for each CWMLS Agent and Broker utilizing Paragon. Invoices are sent via email.

Overdue Invoice Policy:

- **A $50.00 late fee will be assessed for any invoices that are 30+ days past due**
- Any invoices that are **overdue by 60+ days** will result in the **suspension** of MLS services.

MLS Compliance

Please refer to our Summary of MLS Listing Rules and Summary of MLS Fines for guidance.

The following is our compliance procedure:

- An agent who has violated one of the MLS Listing Rules will first receive a notice email detailing the violation, how to correct (if applicable), and how to appeal.
    - **Please read these notices carefully as they contain important information.**

- Appeals will be accepted **up to 30 days after first notice**.
    - **To Appeal:** Reply All to the notice email with your appeal, or email listings@wisre.com

- Invoices for violations will be sent 2 business days after the first notice.

- **A $50.00 late fee will be assessed for any invoices that are 30+ days past due**

- Any invoices that are **overdue by 60+ days** will result in the **suspension** of your MLS services.

- Any invoices that are **overdue by 90+ days** will have their memberships to RASCW/SCWMLS **dropped entirely.**

Checks

Any check returned by the bank due to insufficient funds, a stop payment, or a closed account will be assessed a $50 returned check fee.

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Dues Schedule

RASCW Billing Schedule

- REALTOR® & Affiliate dues for new agents/affiliates will be **pro-rated monthly** and **collected at time of application approval.**

Click HERE for the full breakdown of REALTOR® & Affiliate dues.

REALTOR® & Designated REALTOR® Dues	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026
Local Dues	$275.00	$275.00	$275.00	$206.25	$206.25	$206.25	$137.50	$137.50	$137.50	$343.75	$343.75	$343.75
Local Application Fee	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00
RRRF-Realtor® Relief Foundation	*$25.00*	*$25.00*	*$25.00*	*$25.00*	*$25.00*	*$25.00*	*$25.00*	*$25.00*	*$25.00*	*$25.00*	*$25.00*	*$25.00*
RPAC-Voluntary	*$50.00*	*$50.00*	*$50.00*	*$50.00*	*$50.00*	*$50.00*	*$50.00*	*$50.00*	*$50.00*	*$50.00*	*$50.00*	*$50.00*
Local Total	**$425.00**	**$425.00**	**$425.00**	**$356.25**	**$356.25**	**$356.25**	**$287.50**	**$287.50**	**$287.50**	**$493.75**	**$493.75**	**$493.75**
WRA Dues	$433.00	$433.00	$433.00	$337.25	$337.25	$337.25	$241.50	$241.50	$241.50	$578.75	$578.75	$578.75
WRA Initiation Fee	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00
WRA Total	**$508.00**	**$508.00**	**$508.00**	**$412.25**	**$412.25**	**$412.25**	**$316.50**	**$316.50**	**$316.50**	**$653.75**	**$653.75**	**$653.75**
WRF-Optional Foundation	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*
NAR DUES	$156.00	$143.00	$130.00	$117.00	$104.00	$91.00	$78.00	$65.00	$52.00	$195.00	$182.00	$169.00
NAR Assessment	$45.00	$45.00	$45.00	$45.00	$45.00	$45.00	$45.00	$45.00	$45.00	$90.00	$90.00	$90.00
NAR Total	**$201.00**	**$188.00**	**$175.00**	**$162.00**	**$149.00**	**$136.00**	**$123.00**	**$110.00**	**$97.00**	**$285.00**	**$272.00**	**$259.00**
TOTAL REALTOR® Exclude ALL Voluntaries	**$1,134.00**	**$1,121.00**	**$1,108.00**	**$930.50**	**$917.50**	**$904.50**	**$727.00**	**$714.00**	**$701.00**	**$1,432.50**	**$1,419.50**	**$1,406.50**
TOTAL REALTOR® Include ALL Voluntaries	$1,229.00	$1,216.00	$1,203.00	$1,025.50	$1,012.50	$999.50	$822.00	$809.00	$796.00	$1,527.50	$1,514.50	$1,501.50

Members joining between 10/1-12/31 pay dues for 4th quarter of the current year, plus annual dues for the following year.

Affiliate Local & State Dues	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026
Local Dues	$275.00	$275.00	$275.00	$206.25	$206.25	$206.25	$137.50	$137.50	$137.50	$343.75	$343.75	$343.75
Affiliate Initiation Fee	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00
RRRF-Realtor® Relief Foundation	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00
RPAC-Voluntary	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00
Local Total	**$425.00**	**$425.00**	**$425.00**	**$356.25**	**$356.25**	**$356.25**	**$287.50**	**$287.50**	**$287.50**	**$493.75**	**$493.75**	**$493.75**
WRA Dues Total	**$406.00**	**$406.00**	**$406.00**	**$317.00**	**$317.00**	**$317.00**	**$228.00**	**$228.00**	**$228.00**	**$545.00**	**$545.00**	**$545.00**
WRF-Optional Foundation	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*	*$20.00*
TOTAL Affiliate Exclude ALL Voluntaries	**$831.00**	**$831.00**	**$831.00**	**$673.25**	**$673.25**	**$673.25**	**$515.50**	**$515.50**	**$515.50**	**$1,038.75**	**$1,038.75**	**$1,038.75**
TOTAL Affiliate Include ALL Voluntaries	$926.00	$926.00	$926.00	$768.25	$768.25	$768.25	$610.50	$610.50	$610.50	$1,133.75	$1,133.75	$1,133.75

Members joining between 10/1-12/31 pay dues for 4th quarter of the current year, plus annual dues for the following year.

Affiliate Local Dues	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026
Local Dues	$275.00	$275.00	$275.00	$206.25	$206.25	$206.25	$137.50	$137.50	$137.50	$343.75	$343.75	$343.75
Affiliate Initiation Fee	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00
RRRF-Realtor® Relief Foundation	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00
Local Total	**$425.00**	**$425.00**	**$425.00**	**$356.25**	**$356.25**	**$356.25**	**$287.50**	**$287.50**	**$287.50**	**$493.75**	**$493.75**	**$493.75**
TOTAL Affiliate Exclude ALL Voluntaries	**$425.00**	**$425.00**	**$425.00**	**$356.25**	**$356.25**	**$356.25**	**$287.50**	**$287.50**	**$287.50**	**$493.75**	**$493.75**	**$493.75**
TOTAL Affiliate Include ALL Voluntaries	$450.00	$450.00	$450.00	$381.25	$381.25	$381.25	$312.50	$312.50	$312.50	$518.75	$518.75	$518.75

- REALTOR® & Affiliate dues are invoiced **annually**, and **sent via email** directly to each agent/affiliate member
- Please note that dues are non-refundable.
- Invoices are sent on **October 1st**, with a due date of **December 1st**.
    - Click HERE for the full Billing Policy
    - **If opted into autopay, autopayments will be run on December 1st**
    - Go to your HomeBase account HERE to verify if you have opted into autopay.

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If inactive with RASCW for over 1 year, then you **must reapply for membership again, which includes paying the initiation fees, application fees, and any other assessable fees.**

- **Click** HERE to apply.
- If RASCW is your primary association, then the New Member Orientation must be completed once more within 180 days of reinstatement. Click HERE for the RASCW Bylaws.

MLS Billing Schedule

MLS dues and fees for new agents/appraisers will be **pro-rated monthly** and **collected at time of application approval.**

- Please note that dues are non-refundable.
- Supra eKey dues are invoiced **annually**, and **sent via email** directly to each agent/appraiser.
- Invoices are sent **mid-May**, with a **due date of June 15**, for the service period of **July 1 – June 30.**
  - Click HERE for the full Billing Policy
  - If opted into autopay, autopayments will be run on **June 10th**
  - Go to your HomeBase account HERE to verify if you have opted into autopay.

For New Members, the pro-rated amounts are below:

Month	MLS Dues
January	$162.50
February	$135.42
March	$108.33
April	$81.25
May	$54.17
June	$27.08
July	$325.00
August	$297.92
September	$270.84
October	$243.75

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November	$216.67
December	$189.59

By completing the MLS User application, you are agreeing to comply with the SCWMLS MLS Listing Rules and you are agreeing to have read and understood the MLS Fines.

If inactive with SCWMLS for over 1 year, then you **must reapply for membership again, which includes paying the initiation fees, application fees, and any other assessable fees.**

- Click HERE to apply.

Supra eKey Billing Schedule

Supra eKey dues and fees for new agents/appraisers will be **pro-rated quarterly** and **collected at time of application approval.**
For New Keyholders, the pro-rated amounts are below:

Quarter	Supra eKey Dues
July - September	$175.00 + $50*
October - December	$131.25 + $50*
January - March	$87.50 + $50*
April - June	$43.75 + $50*

**The $50 charge is only applied on application and is not charged annually*

- Please note that dues are non-refundable.
- Supra eKey dues are invoiced **annually**, and **sent via email** directly to each agent/appraiser.
- Invoices are sent **mid-May**, with a **due date of June 15**, for the service period of **July 1 – June 30.**
    - Click HERE for the full Billing Policy
    - If opted into autopay, autopayments will be run on **June 10th**
    - Go to your HomeBase account HERE to verify if you have opted into autopay.

If a member has an inactive membership for **over 1 month**, their Supra eKey access cannot be reinstated until the eKey Waiver is completed.

If inactive with MLS/Supra eKey for over 1 month, then you **must complete the eKey Waiver, which includes paying the initiation fees, application fees, and any other assessable fees.**

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